



APPLICATION TO CONVERT STANDARD OR PERMANENT CERTIFICATE

PERSONAL INFORMATION (Print all information in dark ink and in uppercase letters.)

LAST NAME

FIRST NAME

MI

GENDER (M/F)

SOCIAL SECURITY NUMBER

BIRTH DATE (Month-Day-Year) – Required

ADDRESS (Street)

(Apt #)

(City)

FORMER LAST NAME(S)

(State)

(Zip Code)

PHONE    -    -

(Home)

-    -

(Work)

Identify endorsement(s) on your Standard or Permanent certificate(s).

ENDORSEMENT #1    ENDORESEMENT #2    ENDORESEMENT #3

Race/Ethnicity

(Optional)

1. Native American
2. Asian/Pacific Islander
3. Black
4. White
5. Hispanic

E-MAIL ADDRESS \_\_\_\_\_

1. Have you ever been convicted of **any** crime, excluding minor traffic violations? ☐ YES ☐ NO
2. Have you ever been dismissed for cause from any position? ☐ YES ☐ NO
3. Have you ever surrendered a professional certificate, license, permit or other credential (including, but not limited to, an education credential); had one revoked, suspended, annulled, invalidated, rejected or denied for cause; or been the subject of any other adverse or disciplinary credential action? ☐ YES ☐ NO

**NOTE:** If you answer “YES” to any of the above questions, you must attach a signed statement of explanation. If there are multiple incidents within each question, you must list and explain each separately. Submit **official** copies of court or administrative record(s), including disposition of each case.

**APPLICANT ATTESTATION:** I certify that the information provided by me on this application and any accompanying documents contains no material misrepresentations, falsifications or omissions and that all of the information given by me is true, complete and accurate. I understand that all application and accompanying information may be verified and that any material misrepresentation, falsification or omission may result in the denial or revocation of my certificate(s), permit(s) or authorization(s).

ORIGINAL SIGNATURE OF APPLICANT

DATE

**ED 176A**

**REV. 7/03**

**C.G.S. 10-145b**

**P.A. 03-76**

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

**Bureau of Educator Preparation and Certification**

**P.O. Box 150471 – Room 243**

**Hartford, CT 06115-0471**

**[www.state.ct.us/sde](http://www.state.ct.us/sde)**

**INSTRUCTIONS TO APPLICATION TO CONVERT  
STANDARD OR PERMANENT CERTIFICATE**

- ☐ a. Read the enclosed information before completing this form.
- ☐ b. Complete application on the reverse side.
- ☐ c. Print all information in dark ink and uppercase letters.
- ☐ d. Sign and date this form.
- ☐ e. Attach a copy of your Standard and/or Permanent certificate(s).
- ☐ f. Return completed application with required documents/information to the Bureau of Educator Preparation and Certification at the above address.

*Information on this application is subject to disclosure pursuant to the Freedom of Information Act.*

## CONNECTICUT ENDORSEMENT CODES

**Teaching Endorsements**

010	Business, 7 – 12	049	Music, PK – 12
013	Elementary, K – 6	055	Partially Sighted, PK – 12
015	English, 7 – 12	057	Hearing Impaired, PK – 12
018	French, 7 – 12	059	Blind, PK – 12
019	German, 7 – 12	062	School Library Media Specialist
020	Italian, 7 – 12	072	School Nurse-Teacher
021	Latin, 7 – 12	073	School Dental Hygienist-Teacher
022	Russian, 7 – 12	089	Marketing Education, 7 – 12
023	Spanish, 7 – 12	101	World Language Instructor, Elementary
024	Other World Language, 7 – 12	102	Remedial Reading & Remedial Language Arts, 1 – 12
026	History & Social Studies, 7 – 12	104	Cooperative Work Education/Diversified Occupations
029	Mathematics, 7 – 12	110	Unique Subject-Area Endorsement
030	Biology, 7 – 12	111	Teaching English to Speakers of Other Languages (TESOL), PK – 12
031	Chemistry, 7 – 12	112	Integrated Early Childhood/Special Ed., Birth – Kindergarten
032	Physics, 7 – 12	113	Integrated Early Childhood/Special Ed., Nursery -K – Elem. 1 – 3
033	Earth Science, 7 – 12	165	Comprehensive Special Education, K – 12
034	General Science, 7 – 12	215	English, Middle School
035	Driver Education	226	History & Social Studies, Middle School
040	Agriculture, Pre-K – 12	229	Mathematics, Middle School
041	Vocational Agriculture, 7 – 12	230	Biology, Middle School
042	Art, PK – 12	231	Chemistry, Middle School
043	Health, PK – 12	232	Physics, Middle School
044	Physical Education, PK – 12	233	Earth Science, Middle School
045	Home Economics, PK – 12	234	General Science, Middle School
047	Technology Education, PK – 12	235	Integrated Science, Middle School

**Administrative Endorsements**

085	School Business Administrator
092	Intermediate Administration or Supervision
093	Superintendent of Schools
097	Reading and Language Arts Consultant
105	Department Chairperson

**Adult Education Endorsements**

088	Non-English Speaking Adults
106	High School Credit Diploma Program
107	External Diploma Program/Noncredit Mandated Programs

**Special Services Endorsements**

061	Speech and Language Pathologist
068	School Counselor
070	School Psychologist
071	School Social Worker

**Vocational Endorsements**

082	Vocational Technical Administrator
090	Occupational Subject, Vocational Technical Schools
091	Trade-Related Subjects, Vocational Technical Schools
098	Trade & Industrial Occupations – Comprehensive High School
103	Health Occupations – Comprehensive High School
108	Practical Nurse Education Instruction
109	Health Occupations – Vocational Technical Schools

**\*\*Certification Codes No Longer Issued. These codes may only be renewed by current endorsement holders\*\***

001	Pre-K – Grade 8	054	Physically Handicapped, 7 – 12
002	Pre-K – Grade 6	056	Partially Sighted, 7 – 12
003	Pre-K – Grade 3	058	Deaf, 7 – 12
004	Grades 1 – 8	060	Blind, 7 – 12
005	Elementary Education, 1-6	063	Special Teacher of Reading, 1 – 8
006	Middle Grades, 4 – 8	064	Special Teacher of Reading, 7 – 12
007	Academic Subjects	065	Comprehensive Special Education, PK – 12
008	Pre-K and Kindergarten	066	Guidance Counselor – Elementary
009	Bilingual, PK – 12	067	Guidance Counselor – Secondary
011	Licensed Practical Nurse	069	Psychological Examiner
016	English, 7 – 9	074	Elementary Principal
017	Speech, 7 – 12	075	General Supervisor – Elementary
025	History, 7 – 12	076	Secondary Principal
027	Social Studies, 7 – 12	077	General Supervisor – Secondary
028	History & Social Studies, 7 – 9	078	Principal – Combined School
036	Core Curriculum	079	Special Supervisor
037	Psychology, 7 – 12	080	Administrative Assistant
038	Sociology, 7 – 12	081	Superintendent of Schools
039	Secondary Subject	083	Special Administrative
046	Vocational Home Economics, PK – 12	086	Director of Adult Education (Full Time)
048	Librarian, 7 – 12	087	Director of Adult Education (Part Time)
050	Special Subject	094	Adult Education
051	Mentally Handicapped 1 – 12	095	Education Supervisor (State Department)
052	Mentally Handicapped 7 – 12	096	Reading Consultant, K – 8
053	Physically Handicapped, 1 – 12	265	Comprehensive Special Education, 1 – 12